# NSF - Adding a New Role/Affiliation
(This account is used for both FastLane and Research.gov)

You must login to the system with **NSF credentials** to add a new role/affiliation.
Once your role/affiliation, then you can login with any methods (NSF Credentials/Organization Credentials/Login.gov Credentials) to create/edit proposals, etc.
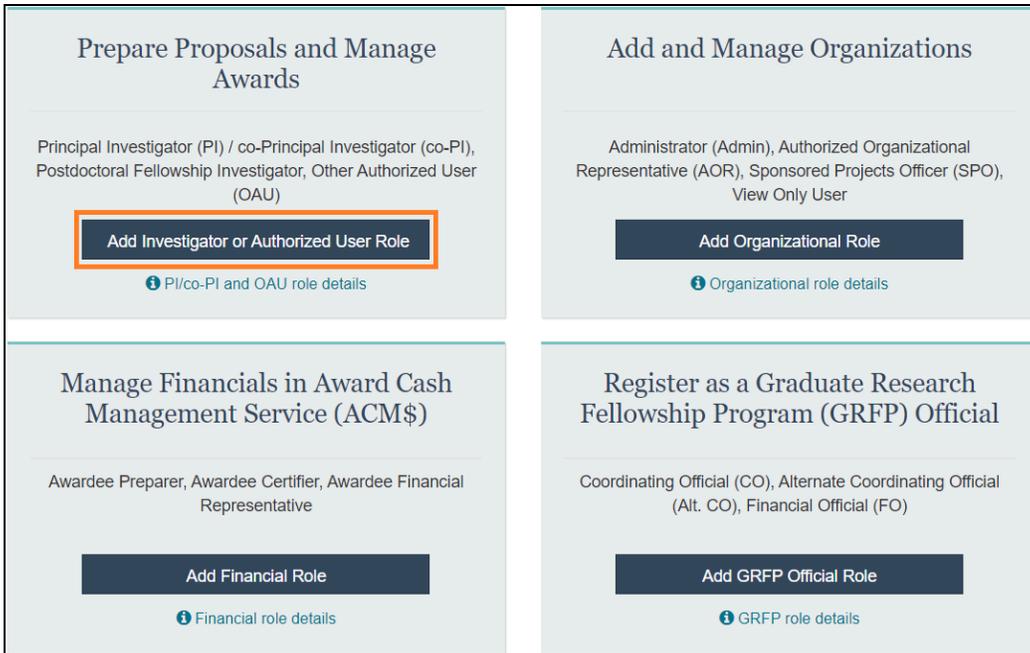
1. Log into your research.gov page.
2. Click on the "My Profile" on the top left side

3. On the left menu, click on the "Add a New Role"
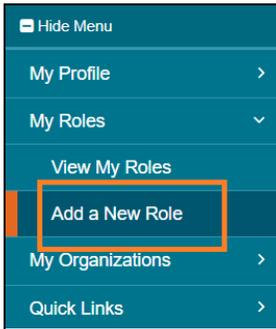
4. Click on the "Add Investigator Role"

5. Select a role and click submit
    a. Principal Investigator (PI) or co-Principal Investigator (co-PI)
    b. Other Authorized User (OAU) : for research admin

6. There are 4 steps to complete the request to add a new role
    a. Find organization
        i. Enter the organization's UEI (NPU8ULVAAS23) and click "Search."

        ii. Verify the correct organization is displayed in the results section and click "Next."

    b. Add information
        i. Complete the required fields denoted by a red asterisk (*) and click "Next."
    c. Choose Role(s)
        i. If you would like to add "Principal Investigator" role, this is pre-selected. Click "Next."
        ii. If you would like to add "Other Authorized User" role, change the pre-selected option to OAU. Click "Next"
    d. Review
        i. Review your information for accuracy and click "Submit"

Your role request is sent to the listed Organization Contacts for review and approval. Your new role/affiliation will be approved in one business day.