



This form has been updated on August 26, 2026. It supersedes ALL previous versions.
Office of Research Administration

SUBAWARD CLOSEOUT AUTHORIZATION

www.ora.umd.edu

Please complete and return this form to the attention of the University of Maryland Compliance Office at oraacompliance@umd.edu within ten (10) business days of receipt.

Date _____

UM Principal Investigator Name _____

Subaward Number _____ Account Number _____

Subaward Expiration Date _____

Subrecipient Name _____

Project Title _____

SECTION I: PRINCIPAL INVESTIGATOR CERTIFICATION

Final Technical Report/Deliverables

☐ All final technical reports and deliverables required under the above-referenced Subaward or Subcontract have been received and deemed acceptable by UMD's Principal Investigator.

Final Invoice

☐ The Subrecipient's final invoice has been received, reviewed, and approved by UMD's Principal Investigator, and there are no additional claims to be filed against the above-referenced Subaward or Subcontract.

I attest that all required technical reports and deliverables have been received and accepted, the Subrecipient's performance was satisfactory, and the final invoice has been reviewed and approved. No outstanding programmatic or financial commitments remain prior to closeout of this Subaward or Subcontract.

Principal Investigator Signature _____

Printed Name _____ Date _____

SECTION II: DEPARTMENT ADMINISTRATOR CERTIFICATION

Final Invoice

☐ The Department Administrator has reviewed and approved the final invoice, verified in Workday that the final invoice has been paid in full (or that no further payments are due), and confirmed there are no outstanding financial commitments for the above-referenced Subaward or Subcontract.

I attest that the final invoice has been reviewed, approved, and paid in full (or that no payment was due), and that no outstanding financial commitments remain prior to closeout of this Subaward or Subcontract.

Authorized Department Administrator Signature _____

Printed Name _____ Date _____